

PRESIDENT-ELECT:

Purpose: The President-Elect shall, in the absence of the President, or at any time when requested to do so by the President, discharge the duties of the President. The President-Elect shall succeed to the Office of President.

Term: One (1) Year

Reporting: To the President, Executive Committee, and Board of Directors.

Duties and Responsibilities:

- Serves as Vice-Chair of the Board of Directors.
- Serves as Vice-Chair of the Executive Committee.
- Serves as Vice-Chair of the Strategic Planning Committee.
- Chairs the Programs Committee. Duties include interviewing and selecting speakers for the–General Membership events and selecting musical entertainment for the year-end business meeting.
- Serves as a Member of the Nominating Committee.
- Chairs the Sponsorship (“Partnership”) Committee.
- Serves as a Member of the Budget and Finance Committee.
- Is encouraged to attend Broker Council events.
- Serves as an ex-officio non-voting Member of all other Standing and Special Committees, except the Regional Leadership Development and Special Awards Committees.
- Cooperates with the Board Committee Chairs in selecting their respective Vice-Chairs.
- Attends the Annual GAR Professional Standards Training (mandatory).
- **Depending upon the current budgeted finances of the Association, attends:** The National Association of REALTORS® “*Leadership Summit*”, the National Association of REALTORS® Annual Conference & EXPO, and other meetings authorized by the Board of Directors, including the GAR Leadership Development Training.
- Performs such other duties as directed by the President, Executive Committee, or the Board of Directors.

PRESIDENT-ELECT: (Continued)

- Serves as a Trustee of The Metro South Association of REALTORS® EDUCATION FOUNDATION.

President-Elect Refundable General Expenses:

The President-Elect is encouraged to attend the NAR “*Leadership Summit*” usually held in Chicago, IL; and, ***depending upon the current finances of the Metro South Association**, shall attend the NAR Annual Conference & EXPO.

Expenses: Convention/Meeting Registration
Airfare or Car Mileage - Allowance as Used by the IRS
Tips/Shuttle or Taxi
Hotel – Number of Nights as Determined by Official Program
Meals – Three Meals per Day

(*For the total amount allowed, refer to the Annual Budget approved by the Board of Directors. To be reimbursed, complete a Request for Reimbursement (Expense Statement) form and submit to the AE, along with a copy of the original receipts.)